# **Assistant Criminal District Attorney**

Employer: Austin County, TX

Location: Bellville, TX JOB TITLE: <u>Assistant Criminal District Attorney</u> DEPARTMENT: <u>Criminal District Attorney's Office</u>

### SALARY: \$82,487 for Full-Time Misdemeanor Prosecutor position.

### **CLOSING DATE:** Upon filling position

Interested in trial law? Gain valuable trial experience fast alongside career trial lawyers eager to help and train new attorneys.

Austin County is named after Stephen F. Austin, the "Father of Texas." Bellville, the county seat of this picturesque rural county, is less than an hour west of Houston.

The office currently consists of the elected district attorney, four assistant district attorneys, and three paralegals.

This job posting is for an entry level misdemeanor prosecutor position, no experience is required, a desire to work in prosecution is preferred.

The office currently has an opening for one attorney position to be filled by either an entry level misdemeanor prosecutor or an experienced felony prosecutor. Applicants should review each job posting and indicate which position they are applying for. Prior criminal experience is required for the felony prosecutor position.

#### **SUMMARY OF DUTIES:**

This position is primarily responsible for prosecuting misdemeanor cases. The position also prosecutes juvenile cases and assists with felony and JP traffic court duties.

The position performs misdemeanor intake and must be capable of handling misdemeanor dockets, assisting with search warrants, drafting motions, handling pretrial hearings, and sitting as lead trial counsel.

Training will be provided. Appellate and research work will be required.

## **REQUIREMENTS:**

Doctor of Jurisprudence. Must be a member of Texas Bar or have 3<sup>rd</sup> Year Bar Card and be eligible to be licensed within six months of hire date.

Must be a self-starter with excellent writing and research skills. Must be able to deal courteously and effectively with the public.

All full-time and part-time employees are members of the Texas County District Retirement System (TCDRS). Full-time employees receive great benefits including free employee healthcare, 160% retirement matching at 7% of salary, and retirement vestment at 8 years of service. Years of service may be transferred from other members of TCDRS. Austin County is an Equal Opportunity Employer that does not discriminate on the basis of race, color, age, sex, religion, disability or national origin.

Resumes may be sent to Criminal District Attorney Brandy Robinson, brandy.robinson@austincounty.com or First Assistant Criminal District Attorney Benjamin Nystrom, benjamin.nystrom@austincounty.com.